

RDA Meeting

Monday, April 15, 2019

Northeast Indiana Regional Partnership

200 East Main Street, STE 910

Fort Wayne, IN 46802

In Attendance: Gene Donaghy, Andrew Briggs, Jeff Turner, Brad Bishop, Andrew Boxberger

Staff in Attendance: Michael Galbraith, Elisia Dupre, Erin Whittle

Call to order

Brad Bishop called the meeting to order.

Approval of Minutes

Brad Bishop asked for a motion to approve the edited minutes from the January meeting. **Gene Donaghy motioned to approve edited minutes, Jeff Turner seconded, and the motion was unanimously approved.**

Claims

Claims being presented and approved are for March and April due to cancellation of March meeting. **Jeff Turner motioned to approve the March and April claims, Andrew Briggs, and the motion was unanimously approved.**

2018 Audit

Brian Cherry presented the results of the 2018 audit. **Jeff Turner motioned to approve and accept the 2018 Audit, Gene Donaghy seconded, and the motion was unanimously approved.**

Projects-Pending

Michael Galbraith provided an overview of the Road to One Million Projects. Regional Trails – Fort Wayne submitted a disbursement request **Brad Bishop asked for a motion to approve disbursement. Gene Donaghy motioned to approve, Andrew Briggs seconded, and the motion was unanimously approved.** Posterity Scholar House submitted a disbursement request. **Jeff Turner motioned to approve disbursement, Andrew Briggs seconded, and the motion was unanimously approved.** Eagles Theatre Project submitted a sub-recipient agreement. **Jeff Turner motioned to approve sub-recipient agreement, Gene Donaghy seconded, the motion was unanimously approved. Jeff Turner motioned to bring discussion of Grow Wells County project back to the table. Gene Donaghy seconded, and the motion to open discussion for funding was unanimously approved.** RDA board members discussed the benefits of this project. **Gene Donaghy motioned to approve project. Andrew Briggs seconded, and the motion was unanimously approved.** Kendallville Outdoor Recreated Center submitted a disbursement request. **Gene Donaghy motioned to approve disbursement, Jeff Turner seconded, and the motion was unanimously approved.**

Other Business

Terms of Office of RDA Board Members

Michael Galbraith stated the terms of office for the current board are coming to a close, the current Board members were elected in June of 2015 for a 4-year term. Michael shared that all current Board Members are eligible to be re-elected and requested that if anyone would like the chance to get re-elected to please contact him by May 1st.

Correction and amendment of RDA Bylaws

As previously stated terms of office are for a 4-year term that ends in June. The amended bylaws now reflect this correction. **Brad Bishop asked for a motion to approve the correction and amendment of the RDA Bylaws. Jeff Turner motion to approve, Andrew Briggs seconded, and the motion was unanimously approved.**

Conflict of Interest disclosure forms

Michael Galbraith provided the Board members the conflict of interest disclosure forms in the printed materials as well as via email.

RCI Fund Deposits & 2019 NEI RDA Operating Budget

Erin Whittle provided an update on the RCI Fund Deposits and the 2019 NEI RDA Operating Budget. **Jeff Turner motioned to approve RCI Fund Deposits and 2019 NEI RDA Operating Budget, Andrew Briggs seconded, and the motion was unanimously approved.**

New Business

Jeff Turner asked the Board's thoughts on cancelling the upcoming May meeting and continuing with normal business in June meeting, due to March meeting being rescheduled to April. **Jeff Turner motioned to move the May RDA meeting to June and to revisit the meeting schedule at that time, Andrew Briggs seconded, and the motion was unanimously approved.** Michael will follow up with Board members with June meeting date options.

Adjournment

Gene Donaghy adjourned the meeting at 2:30 pm.

Next Meeting: June TBD, Location TBD