

Northeast Indiana Regional Development Authority (RDA)
Meeting Minutes
11/13/17

The meeting was held at 2:00PM at the Wells County Economic Development Office located at 211 W. Water St, Bluffton, IN 46714.

Attendance

Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner

Staff

Liz Boren, Michael Galbraith, Andy Boxberger

Call to Order and Introductions

Bob Marshall

Bob Marshall welcomed everyone to the Northeast Indiana RDA Development Board meeting.

Approval of Minutes

Bob Marshall

Bob Marshall asked for a motion to approve the minutes from the October 10, 2017 board meeting. **Gene Donaghy motioned, Andrew Briggs seconded and the October 10, 2017 minutes were unanimously approved.**

Claims

Bob Marshall

Mike presented the Regional Partnership Fee Approval to the RDA Board. Bob Marshall requested a motion to approve the claim. **Andrew Briggs motioned, Jeff Turner seconded and the claim was unanimously approved.** Mike also requested, on behalf of Erin Whittle, signatures from the Board Members for ease of access to financial figures in the 3Rivers Federal Credit Union account.

Road to One Million Projects—Pending

Mike Galbraith

Mike gave a brief overview of the status of the Road to One Million projects. Most projects are complete or near completion. Trine University ice arena requested its third of four total disbursements. Jeff Turner abstained from approving the request. Bob Marshall asked for a motion to approve the request. **Gene Donaghy motioned, Andrew Briggs seconded and the request was unanimously approved.**

The Michiana Event Center submitted a request for a disbursement and an amendment to the sub-recipient agreement to adjust the threshold for which they receive disbursements. Bob Marshall asked for a motion to approve both requests. **Andrew Briggs motioned, Gene Donaghy seconded and the requests were unanimously approved.**

Amy Ford presented updates on the Wabash River Trail project. She requested approval to push back their second public meeting in the first quarter of 2018. Bob Marshall asked for a motion. **Jeff Turner motioned, Andrew Briggs seconded and the request was unanimously approved.**

Design changes in the Fishing Line Trail project have resulted in financial savings. A request was submitted to use the savings to make the trail more effective. Bob Marshall abstained from a vote but asked for a motion to approve the request. **Jeff Turner motioned, Gene Donaghy seconded and the request was unanimously approved.**

Kendallville also reported savings in their bids for the Outdoor Recreation Center and requested that the savings be used to add to the project for other improvements. Bob abstained again but requested a motion to approve the change in the sub-recipient agreement. **Jeff Turner motioned, Andrew Briggs seconded and the request was unanimously approved.**

Other Business

Mike Galbraith

The Board Members reviewed the financials. Bob Marshall asked for a motion to approve the financials. **Andrew Briggs motioned, Gene Donaghy seconded and the motion was unanimously approved.**

New Business

Mike Galbraith

Mike discussed the need for the region to have a variety of housing options in order to attract companies and workforce. There is an opportunity to look at and aggregate the demand and form a regional strategy with the help of the RDA. Mike plans to bring additional information for the board's review at a later date.

Mike provided updates on the Economic Impact Study which secured funding from the Metro Chamber Alliance and the RDA tax credit, which will be discussed at the next session.

Jeff Turner requested the approval of bi-monthly RDA meetings. Pending Andy Boxberger looking into the bi-laws, Bob Marshall asked for a motion to approve a new meeting schedule starting in 2018. **Jeff Turner motioned, Gene Gonaghy seconded and the request was unanimously approved.**

Adjournment

Bob Marshall

With no new business and no further business to discuss, Bob Marshall asked for a motion to adjourn the meeting. **Andrew Briggs motioned, Gene Donaghy seconded and the meeting was adjourned.**

Submitted: Gene Donaghy, member