

**Northeast Indiana Regional Development Authority (RDA)**  
**Meeting Minutes**  
**7/19/16**

The meeting was held at 2:00PM in the offices of the Northeast Indiana Regional Partnership at 200 East Main Street, Ventura Room.

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**Attendance**

Brad Bishop, Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner

**Staff**

Michael Galbraith, Vanessa Hurtig, Pat Roller, John Sampson, John Stafford, Alan Tio, Stephanie Waikel, Erin Whittle

**Call to Order and Introductions**

Jeff Turner

Jeff Turner welcomed everyone to the Northeast Indiana RDA Development Board meeting.

**Approval of Minutes**

Jeff Turner

Jeff Turner asked for a motion to approve the minutes from the June 21, 2016 board meeting. **Gene Donaghy motioned, Andrew Briggs seconded and the June 21, 2016 minutes were unanimously approved.**

**Invoices and Claims**

Jeff Turner

Jeff Turner requested a motion to approve the invoice for Carson Boxberger and Northeast Indiana Regional Partnership expenses as of year to date. **Bob Marshall motioned, Brad Bishop seconded and the invoice was unanimously approved.**

**Open Road to One Million Projects**

Jeff Turner

Great Lakes Capital - Skyline Project: IEDC has approved this project but they are working on the final contract language.

University of Saint Francis – RDA staff is beginning to work on the actual agreement. IEDC did have some questions, but no formal approval from them. The IDEC has 35 days for the approval process.

Trine University – RDA staff is beginning to work on the actual agreement. IEDC did have some question, but no formal approval from them. The IDEC has 35 days for the approval process.

Embassy Theatre-Indiana Hotel Renovation - Opened for further discussion. Brad is open to discuss but not ready to make a number value yet. With such big numbers he wants to discuss funding more projects to make the money go as far as possible.

Bob asked to skip ahead to the **RCI Funding** to go over proposed numbers for projects that have submitted progress reports. RP made a map to show the projects broken up by county and how much money is being requested per county. Bob ran some numbers and found that if the RDA approves all the projects submitted right now the fund will run out in 4 quarters. The board wants to be fair to all 11 counties and to consider setting limits up. John Sampson asked the board to not set hard limits. Remember the 3 criteria (list the 3 criteria) for the projects and less about the dollar amount. Jeff Turner understands that there is urgency to get the money out the door as fast as possible to make an impact on the region. John Stafford stated that several projects have a lot of work to do on funding and the dollar amount may end up being less then requested. Overall, **Brad Bishop motioned, Gene Donaghy seconded and the Embassy Theatre project was unanimously approved.**

DeKalb County YMCA—Youth Development Complex - Jeff Turner stated for the record that he serves on both the MTI & Fetters boards, both of which are supporters of the DeKalb County YMCA project. He recused himself from this vote due

to that fact. No commons or discussion needed. **Andrew Briggs motioned, Brad Bishop seconded and the DeKalb YMCA project was unanimously approved.**

Both the Embassy and the DeKalb YMCA project will go to the IEDC for approval. They have 35 days for the approval process.

**Presentation: The Impact of Regional Trails**

Dan Avery

**Presentation: City of Huntington – Little River Trail**

Anthony Goodnight

Anthony Goodnight along with Mark Wickersham, Kyle Hamilton, Bryn Keplinger, Dr. Sherlyn Emberton, Jon Nelson and his engineers. Provided an overview of the Little River Trail in Huntington, IN. This project was included in the RTOM plan. The project will consist of constructing 4,124 feet (0.78 miles) of multi-use trail and requesting from RCI Fund: \$266,036. **Bob Marshall made a motion to take under advisement, Brad Bishop seconded and the Huntington-Little River Trail was unanimously approved to be taken under advisement.**

**Introduce Director of The Road To One Million**

Jeff Turner

Welcome Michael Galbraith. He gave a quick background on himself.

**Q2 2016 Progress Reports**

Michael Galbraith submitted a spreadsheet with details for the submitted Q2 progress reports.

Michael Galbraith

**RCI Fund Deposits**

Michael Galbraith reported that the Auditor of State has confirmed that the IEDC has made an EFT to the RCI account of \$2.8 Million on 7/18/2016.

**Proposed 2016 NEI RDA Operating Budget**

John Sampson

The budget will be updated each month. **Bob Marshall motioned, Andrew Briggs seconded and was unanimously approved.**

**Fee-For-Services Agreement with NEIRP**

John Sampson

The proposed fee-for-service agreement will be ready for presentation at the next RDA board meeting.

**RTOM Information Session**

Alan Tio

RTOM information session for tomorrow is cancelled. Michael Galbraith will be traveling to each project owner to meet with them one on one.

**Adjournment**

Jeff Turner

With no further business to discuss, Jeff Turner asked for a motion to adjourn the meeting. **Brad Bishop motioned, Bob Marshall seconded and the meeting was adjourned.**

Submitted: Gene Donaghy, Secretary