

MEETING MINUTES

April 09, 2024



In Attendance: Andrew Briggs, James Khan, Bob Marshall, Gene Donaghy

Staff in Attendance: Andrew Boxberger, Michael Galbraith, Ryan Twiss, Erin Whittle

Guests in Attendance: Lisa Long, KPC Media; Andrea Robinson, Fort Wayne Redevelopment

Meeting Location: 200 East Main Street, Suite 910, Fort Wayne, IN 46802

Call to Order

James Khan called the meeting to order at 2:30 p.m.

Approval of Minutes

Meeting minutes from the March meeting were presented for review. James Khan asked for a motion to approve the meeting minutes. **Bob Marshall made a motion to approve the minutes. Gene Donaghy seconded, and the motion passed unanimously.**

Strategic Development Commission Fiscal Agency

Ryan Twiss provided an update on the status of the fiscal agency agreement entered into between the Northeast Indiana Strategic Development Commission (SDC) and the RDA Board. Erin Whittle gave an update on the bank account status, including the establishment of a checking account and savings account with STAR Financial on behalf of the SDC. James Khan asked for a motion to approve the creation of the checking and savings accounts. **Bob Marshall made a motion to establish the checking and savings accounts. Gene Donaghy seconded, and the motion passed unanimously.**

Claims

Erin Whittle presented one claim for management services from the Northeast Indiana Regional Partnership and two claims for legal services for Carson LLP. James Khan asked for a motion to approve the claims. **Bob Marshall made a motion to approve the claims. Andrew Briggs seconded, and the motion passed unanimously.**

Financial Report

Erin Whittle provided an update on financials and presented the monthly financial statements to the RDA. James Khan asked for a motion to accept the financials as presented. **Andrew Briggs made a motion to accept the financials, Bob Marshall seconded, and the motion passed unanimously.**

READI Program — Disbursements

One READI 1.0 disbursement was presented for approval by the RDA board contingent upon approval and distribution of funds by the IEDC to the RDA.

- Ossian Workforce Housing: \$70,979.12

James Khan asked for a motion to approve the disbursements contingent upon final approval by the IEDC. **Bob Marshall made the motion. Gene Donaghy seconded” and the motion passed unanimously.**

READI 2.0

Ryan Twiss and Michael Galbraith shared updates on the process and discussions regarding READI 2.0, including the itinerary and guests planning to attend the April 11, 2024 awards announcement.

Adjournment

With no other new business, James Khan asked for a motion to adjourn. **Bob Marshall made the motion, Andrew Briggs seconded, and the motion passed unanimously, adjourning the meeting at 3:30 p.m.**