

MEETING MINUTES

April 21, 2023



In Attendance: Andrew Briggs, Gene Donaghy, James Khan, Bob Marshall, Jeff Turner

Staff in Attendance: Andrew Boxberger Mike Galbraith, Anne Marie Murphy, Ryan Twiss, Erin Whittle

Call to Order

James Khan called the meeting to order at 1:00pm.

Approval of Minutes

Meeting minutes from the March 14 meeting were presented for review. James Khan asked for a motion to approve the meeting minutes. **Jeff Turner made a motion to approve the minutes. Bob Marshall seconded, and the motion passed unanimously.**

2022 Audit Presentation

The RDA's auditor, Mr. Brian Cherry of London Witte & Co LLP presented the 2022 audit of the RDA. The Audit was submitted unmodified and with no adjusted journal entries. James Khan asked for a motion to accept the Audit as presented. **Bob Marshall made a motion to accept the Audit. Gene Donaghy seconded, and the motion passed unanimously.**

Claims

Erin Whittle presented one claim for legal services from Carson LLP. Andrew Briggs asked for a motion to approve the claims. **Jeff Turner made a motion to approve the claims. Bob Marshall seconded, and the motion passed unanimously.**

Financial Report

Erin Whittle provided an update on financials and presented the monthly financial statements to the RDA. Andrew Briggs asked for a motion to accept the financials. **Bob Marshall made a motion to accept the financials. Gene Donaghy seconded, and the motion passed unanimously.**

READI Projects—Presentations

Downtown Decatur Project

Mr. Colton Bickel of the Adams County Economic Development Corporation presented a request to the RDA for \$290,000 in READI funding to support the renovation of a vacant building in downtown Decatur to be used as the EDC's offices, the de facto convention and visitor's bureau, as well as office space for remote workers. During the question-and-answer period, members of the board suggested that Mr. Bickel consider recently made investments in the building as well as programming as additional eligible match for the READI request.

MERIT Center

Ms. Jamie Gephardt of the City of Decatur, Mr. Colton Bickel of the Adams County Economic Development Corporation and Decatur Mayor Dan Rickord presented a request to the RDA for \$285,000 to update the former school building as a community asset to house local nonprofits, government offices, and to provide a facility designed for situational awareness training for police officers from throughout the region. The bulk of the funding will support upgrading the HVAC system. During the question-and-answer period, members of the board suggested that the Decatur team further break out the descriptions of matching funds.

Following the two presentations, Andrew Briggs asked for a motion to take both projects under advisement. **Jeff Turner made a motion to take both projects under advisement. Bob Marshall seconded, and the motion passed unanimously.**

Adjournment

With no other new business Andrew Briggs asked for a motion to adjourn. **Gene Donaghy made a motion to Adjourn. James Khan seconded, and the motion passed unanimously.** The meeting was adjourned at 1:45 pm.