

# MEETING MINUTES

July 11, 2023



**In Attendance: Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner**

**Staff in Attendance: Andrew Boxberger, Michael Galbraith, Anne Marie Murphy, Ryan Twiss, Erin Whittle**

## **Call to Order**

Andrew Briggs called the meeting to order at 2:00pm.

## **Approval of Minutes**

Meeting minutes from the May 04 meeting were presented for review. Andrew Briggs asked for a motion to approve the meeting minutes. **Jeff Turner made a motion to approve the minutes. Bob Marshall seconded, and the motion passed unanimously.**

## **Claims**

Erin Whittle presented one claim for management services from the Northeast Indiana Regional Partnership as well as two claims for legal services from Carson LLP. Andrew Briggs asked for a motion to approve the claims. **Jeff Turner made a motion to approve the claims. Gene Donaghy seconded, and the motion passed unanimously.**

## **Financial Report**

Erin Whittle provided an update on financials and presented the monthly financial statements to the RDA. Andrew Briggs asked for a motion to accept the financials. **Bob Marshall made a motion to accept the financials, Gene Donaghy seconded, and the motion passed unanimously.**

## **READI Program**

### **READI 1 Progress**

Ryan Twiss, Anne Marie Murphy and Michael Galbraith provided an update on the progress of individual projects within the READI 1 portfolio, including new project approvals and disbursement approvals within the State-provided grants management tool. No action was required by the board.

### **READI 2 Updates**

Ryan Twiss provided an update on the details available to staff related to the READI 2 planning process ongoing at the State level, including an updated timeline that was pushed back a bit by the timing of the State Budget Committee meeting in early August. Information should be forthcoming following that meeting. No action was required by the board at that time.

## **Adjournment**

With no other new business Andrew Briggs asked for a motion to adjourn. **Bob Marshall made a motion to Adjourn. Gene Donaghy seconded, and the motion passed unanimously.** The meeting was adjourned at 2:55 pm.