

MEETING MINUTES

August 8, 2023



In Attendance: Andrew Briggs, Gene Donaghy, Bob Marshall, Jeff Turner

Staff in Attendance: Andrew Boxberger, Michael Galbraith, Anne Marie Murphy, Ryan Twiss, Erin Whittle

Call to Order

Andrew Briggs called the meeting to order at 2:08pm.

Approval of Minutes

Meeting minutes from the July 11 meeting were presented for review. Andrew Briggs asked for a motion to approve the meeting minutes. **Jeff Turner made a motion to approve the minutes. Gene Donaghy seconded, and the motion passed unanimously.**

Claims

Erin Whittle presented one claim for management services from the Northeast Indiana Regional Partnership as well as one claim for legal services from Carson LLP. Andrew Briggs asked for a motion to approve the claims. **Bob Marshall made a motion to approve the claims. Gene Donaghy seconded, and the motion passed unanimously.**

Financial Report

Erin Whittle provided an update on financials and presented the monthly financial statements to the RDA. Andrew Briggs asked for a motion to accept the financials. **Jeff Turner made a motion to accept the financials, Bob Marshall seconded, and the motion passed unanimously.**

READI Program

READI 1 Progress

Ryan Twiss, Anne Marie Murphy and Michael Galbraith provided an update on the progress of individual projects within the READI 1 portfolio, including new project approvals and disbursement approvals within the State-provided grants management tool. No action was required by the board.

READI 2 Updates

Ryan Twiss, Anne Marie Murphy and Michael Galbraith provided an update on the details available to staff related to the READI 2 planning process ongoing at the State level, including an updated timeline that was pushed back a bit by the timing of the State Budget Committee meeting in early August. Information should be forthcoming following that meeting. No action was required by the board at that time.

Adjournment

With no other new business Andrew Briggs asked for a motion to adjourn. **Bob Marshall made a motion to Adjourn. Gene Donaghy seconded, and the motion passed unanimously.** The meeting was adjourned at 2:36 pm, at which time a group of Kosciusko County Stakeholders provided updates on projects and priorities within the County.